

PRIVACY STATEMENT: Savonia's Events

Privacy statement and information to the data subject (Articles 13 and 14 of General Data Protection Regulation (2016/679))

1. Name of privacy statement	Events organized by Savonia University of Applied Sciences
2. Controller	Name Savonia University of Applied Sciences Ltd.
	Address PL 6, 70201 Kuopio
	Other contact information (e.g. work telephone, email address) savonia@savonia.fi
3. Contact person in matters concerning the register	Name The contact person varies from case to case
	Telephone
4. Data protection officer	Administrative Coordinator Mervi Hättinen, tietosuojavastaava@savonia.fi
5. Data subjects	Participants of events organized by Savonia University of Applied Sciences (staff, students, external guests)
6. Legal basis for data processing	The processing of personal data is based on the consent of the data subjects.
7. Purpose of personal data processing	The purpose of the register is to manage the registrations for the event organized by the Savonia University of Applied Sciences, to determine the number of participants and to handle possible catering and shared transportation situations.
8. Personal data content and retention periods of the register	The register may contain the following information: <ul style="list-style-type: none"> • name, date of birth • address, email, phone number • special diets (for proper management of possible servings)
	Information related to participation in the event, such as: <ul style="list-style-type: none"> • information about the event • travel-related information (such as information related to shared transportation) • information related to payment (such as the name of the payer of the transaction and billing information) • observations related to the event made by the controller • other additional information provided by the data subject himself <p>The retention period of the customer register may vary from case to case. The customer register is destroyed after the event, when the administrative matters related to the event have been taken care of (e.g. invoicing).</p>
9. Regular sources of data	The customer register information is collected from the registrant himself via Eventilla or Webropol survey (or other similar registration system).

<p>10. Regular disclosure of data</p>	<p>Information from the customer register will not be disclosed.</p>
<p>11. Transfer of data outside the EU or EEA</p>	<p>Data is not transferred outside the EU or EEA.</p>
<p>12. Principles for protection of the register</p>	<p>A Manual documentation</p> <p>None.</p> <p>B Computer-processed data</p> <p>Users have personal user IDs for the system. The system information can be accessed and used only by those persons who have the right to it on account of their work duties.</p>
<p>13. Rights of data subject</p>	<p>Under the EU's GDPR (2016/679) the data subject has the following rights:</p> <p>Right of access to their data The data subject has the right to receive from the controller confirmation on whether or not the personal data concerning them is processed. The data subject has the right of access to the data. A fee may be charged for the right of control. The data subject's request for control may be refused if the requests are manifestly unfounded or unreasonable and especially if made repeatedly. (Articles 12 and 15)</p> <p>The right to rectification The data subject has the right to demand rectification of inaccurate personal data concerning them. (Article 16)</p> <p>The right to erasure With certain restrictions specified in the General Data Protection Regulation, the data subject has the right to have the controller erase the personal data concerning him or her. (Article 17)</p> <p>The right to restriction of processing With certain exceptions specified in the General Data Protection Regulation the data subject has the right to request the controller to restrict the processing of personal data concerning him or her. (Article 18)</p> <p>The right to data portability The data subject has the right to receive the personal data that he or she has provided to a controller in a machine-readable format when the processing is based on consent and is automated. (Article 20)</p>
<p>14. Automated decision-making</p>	<p>The data subjects of the register are not subjected to automated decisions</p>